



How to choose the right Volunteer Management Software

Volunteer management software is an investment.
We'll guide you through the selection process.



1

Think about your needs and requirements

Your organization's budget, timeline, and program requirements
will help determine which volunteer management software is right
for you



BUDGET



TIMELINE



REQUIREMENTS

2

Decide what features you need

This will differ depending on your organization.
Use the worksheet below to rate these features based on priority level.

Hours tracking and flexible reporting

- ___ free custom reports
- ___ infographic reporting
- ___ custom reports

Digitization and automation

- ___ background checks
- ___ eSign Waivers
- ___ free data migration

Communication tools

- ___ volunteer mobile app
- ___ text messaging
- ___ social media integrations

Volunteer management

- ___ team engagement tools
- ___ volunteer profiles
- ___ shift-based scheduling

3

Compare reviews and testimonials

Did you know over 84% of people trust online reviews as much as a personal recommendation? They're important! Here are some of our favorite peer-reviewed sources.

GetApp®

G² | CROWD
Business Services

 **Capterra**

"We have a very small staff but the **GetConnected software** is so automated and the user support is so good that it makes it easy for us."



Prepare for your demos

It's a good idea to take notes and compare software during the demo, while the features are fresh on your mind. Use this worksheet to organize your thoughts about each platform.

<i>Priority level</i>	<i>Feature Checklist</i>	<i>Get Connected</i>	<i>Company 2:</i> _____	<i>Company 3:</i> _____	<i>Company 4:</i> _____
	Mobile Volunteer App	✓			
	eSign Waivers	✓			
	Background Checks	✓			
	Team & Group Management	✓			
	Text Messaging	✓			
	Volunteer Profiles	✓			
	Infographic Reporting	✓			
	Free Data Migration	✓			
	Shift-based scheduling	✓			
	Check-in Kiosk	✓			
	Social Media Integrations	✓			
	Volunteer Resume	✓			
	In-app Messaging	✓			
	Email Blast Tool	✓			
	Exportable Reports	✓			
	Volunteer Badges	✓			
	Disaster profiles	✓			
	Event landing pages	✓			
	Push notifications	✓			

Volunteer Management Software Evaluation

DATE: __ __ / __ __ / __ __

COMPANY NAME: _____

PRODUCT NAME: _____

PRICE: \$ _____

SET-UP FEE: \$ _____

SUBSCRIPTION: ANNUAL / MONTHLY

LAUNCH TIME: _____

QUESTIONS: _____

DEMO NOTES: _____

NEXT STEPS: _____

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