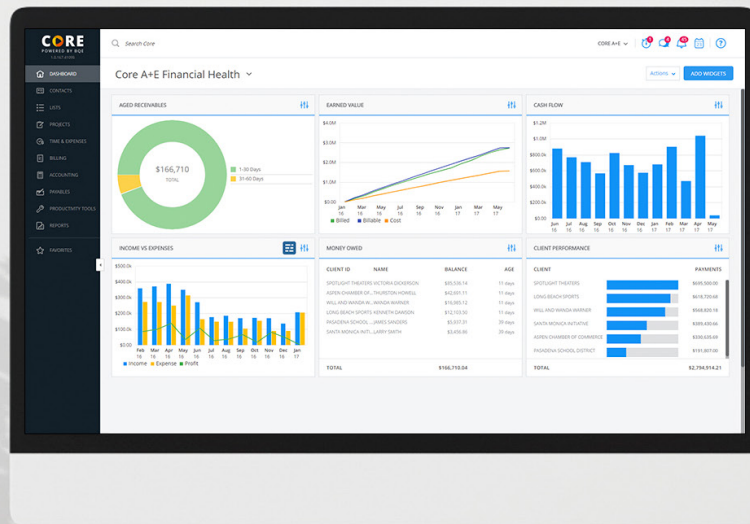


CORE

POWERED BY BQE





A game changer for professional services firms

For two decades BQE has been innovating to make businesses more efficient. Core is our latest breakthrough — a complete business management solution designed to simplify your time and expense tracking, billing, project management, and accounting.

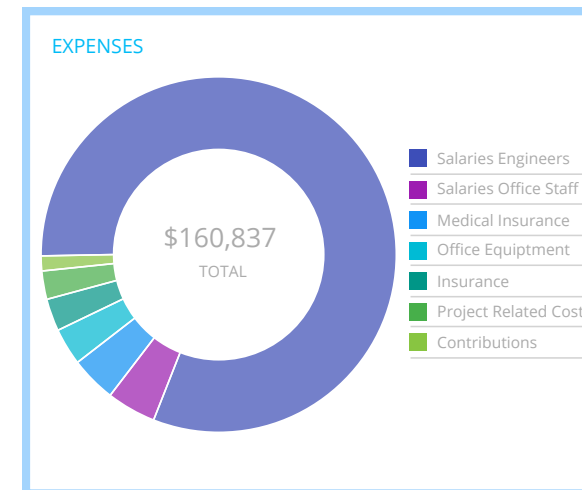
Let's see how Core will transform your business.



Get a snapshot of your whole business

CORE gives you multiple, customizable dashboards so you can see all the real-time information you want, whenever you log in. You'll get actionable insights at your fingertips so you can adjust your business as you need to.

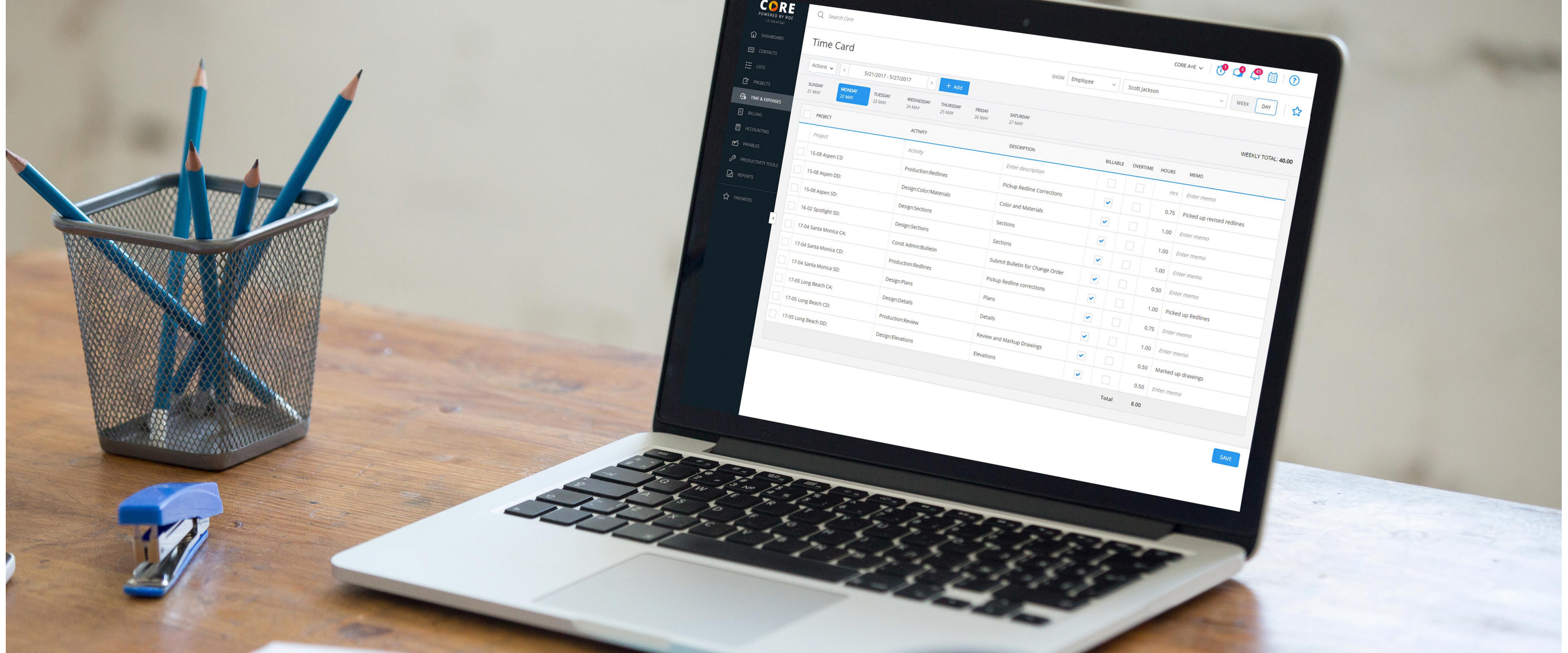
Instantly understand KPIs like project performance, staff utilization, earned value, gross margins, and more. Configure your dashboards as pie charts, bar graphs, or interactive lists, so you can assimilate your data however you want to.



KEY BENEFITS

- See how your business is doing every time you log in
- Take advantage of multiple, customizable dashboards
- Enjoy an easy-to-understand graphical interface
- Display key performance indicators

Configure bars, graphs, and lists your way.

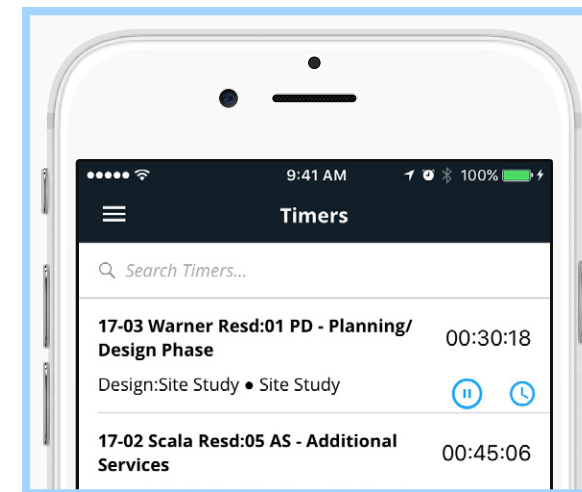


Know exactly where you stand

We get it — time and expense tracking isn't anyone's favorite task. But if information isn't kept up to date, it hinders project management and business performance.

With Core, managing your billable hours and reimbursable expenses is no longer a chore.

It's intuitive time and expense interface makes it fast and easy for staff to enter their information. When team members actually enjoy making entries on their timecard, they won't delay doing it. The result is that managers get the real-time information they need to reallocate resources as needed and send out invoices on time.



KEY BENEFITS

- Choose from simple, flexible timecards and timers
- Switch between multiple timers
- Attach receipts to expenses
- Record expenses in multiple currencies

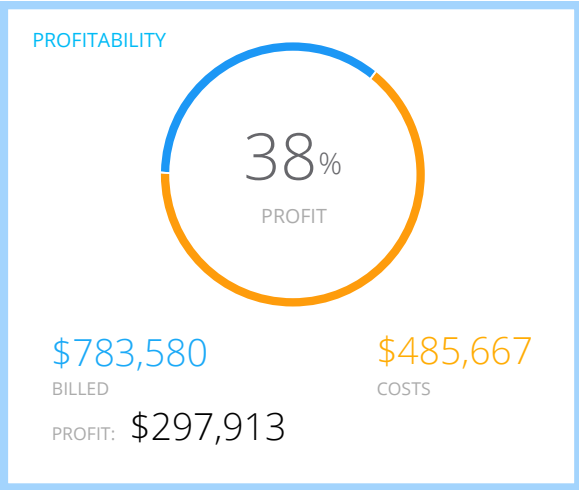
Run your business on the go with free mobile apps.



Make the best use of your resources

Which projects are running over budget? What was your firm's most profitable project in the last 6 or 12 months? Who is the most underutilized employee in your company? With Core, you'll get answers to questions like these instantly.

Stop fiddling with endless spreadsheets to figure out how to best manage your projects. The data is always in real-time, so you have everything you need to quickly make informed decisions.



Instantly see how profitable your projects are.

KEY BENEFITS

- Track budget vs. actual in real time
- Assign tasks to employees
- Accurately forecast workload and revenue
- Watch the status of tasks by phase or sub-phase
- Make use of a multi-level submittal and approval process



Invoices

CREATE NEW

\$2,961,624.25 BILLED \$2,794,914.21 PAID \$166,710.04 BALANCE

Actions More Show All Dates Filter Invoice or Projects

INVOICE #	DATE	PROJECT	AMOUNT BILLED	PAID	BALANCE	STATUS
1225	6/5/2017	16-02 Spotlight CO1:	\$60,478.75	\$0.00	\$60,478.75	Preview
1224	6/5/2017	15-08 Aspen DD:	\$29,020.24	\$0.00	\$29,020.24	Preview
1223	5/26/2017	17-03 Warner CD:	\$46,616.25	\$29,631.13	\$16,985.12	Preview
1222	5/26/2017	17-05 Long Beach CD:	\$18,403.50	\$6,300.00	\$12,103.50	Preview
1219	5/26/2017	17-05 Long Beach CD:	\$11,485.03	\$2,581.44	\$8,903.59	Preview
1218	5/26/2017	15-08 Aspen DD:	\$4,597.53	\$4,597.53	\$0.00	Preview
1217	5/26/2017	17-05 Long Beach SD:	\$9,769.53	\$5,002.25	\$4,767.28	Preview
1216	5/26/2017	17-05 Long Beach SD:	\$58,072.64	\$33,015.25	\$25,057.39	Preview
1215	5/26/2017	15-08 Aspen CD	\$51,963.27	\$51,963.27	\$0.00	Preview
1214	5/26/2017	16-02 Spotlight CO1:	\$18,166.50	\$18,166.50	\$0.00	Preview
1213	5/26/2017	17-03 Warner CD:	\$12,048.85	\$6,111.54	\$5,937.31	Preview
1212	4/28/2017	17-05 Long Beach CD:	\$4,881.35	\$4,881.35	\$0.00	Preview
1211	4/28/2017	17-05 Long Beach CD:	\$5,627.50	\$5,627.50	\$0.00	Preview
1210	4/28/2017	17-02 Pasadena DD:	\$6,230.00	\$6,230.00	\$0.00	Preview
1209	4/28/2017	17-04 Santa Monica CA:				
1208	4/28/2017	15-08 Aspen DD:				
1207	4/28/2017	17-05 Long Beach SD:				
1206	4/28/2017	17-05 Long Beach SD:				
1205	4/28/2017	17-05 Long Beach SD:				
1204	4/28/2017	17-05 Long Beach SD:				

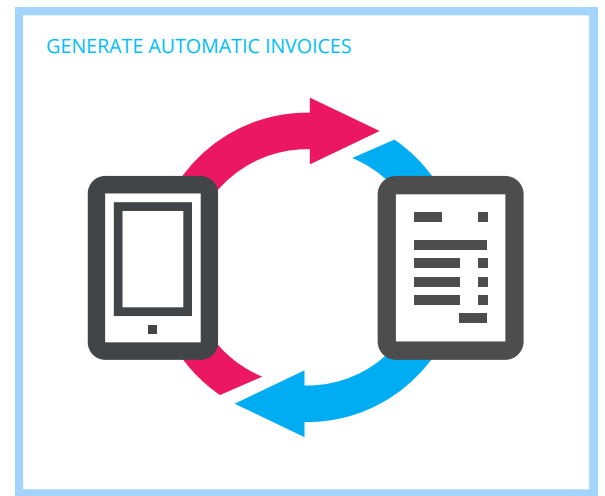


Minimize time spent on billing

With Core, billing is simple yet sophisticated enough to allow you to bill hourly, at fixed service rates, or as a percentage of the job cost.

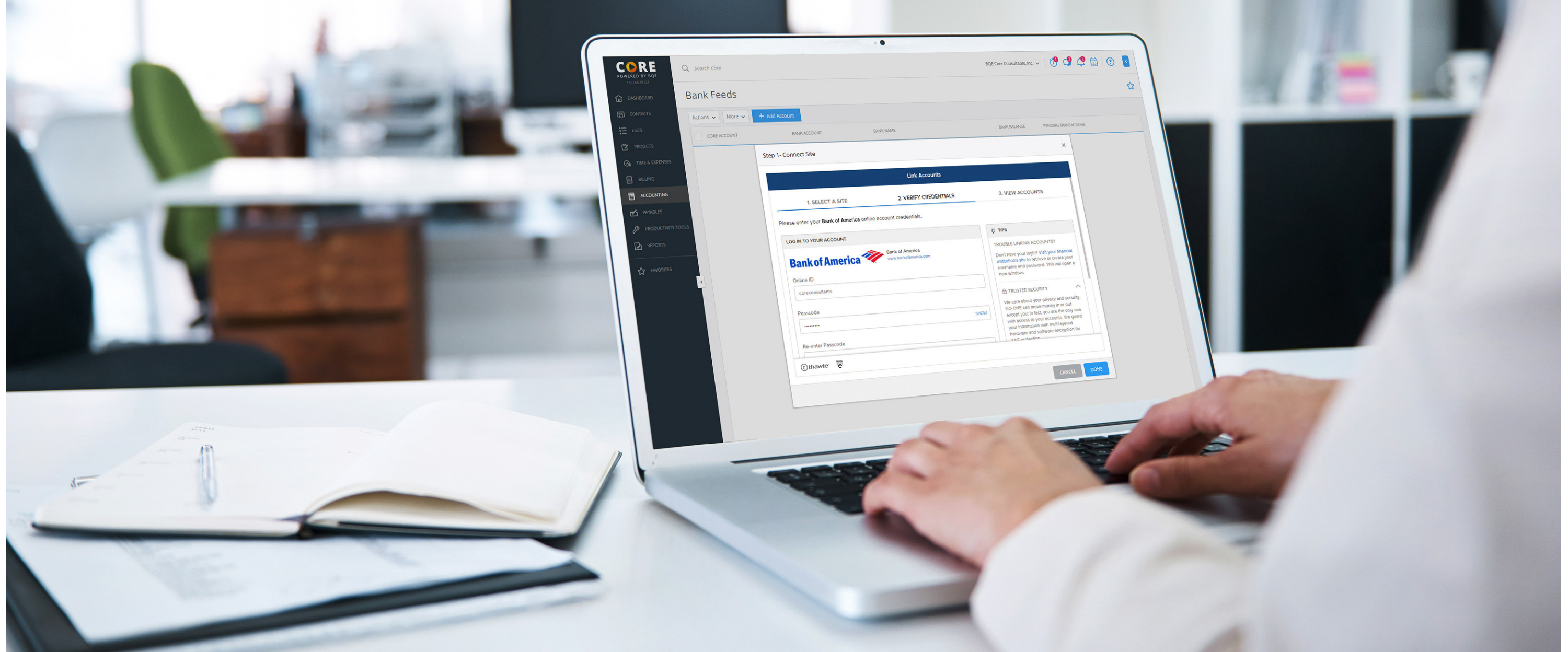
You'll be able to cut your billing time in half and save countless hours creating and sending invoices.

No matter how complex your contract is, Core can handle your billing issues and create beautifully organized and accurate invoices that will be paid quickly. Now sit back, relax, and watch as your cash flow improves.



- KEY BENEFITS**
- Choose from dozens of professional, customizable invoice templates
 - Email invoices to clients directly from Core
 - Pick from percent complete, retainer, phased, or hourly invoices
 - Easily view outstanding invoices for systematic collection efforts
 - Create invoices using recurring, progress, and manual methods

Save time with flexible manual and automated billing methods.



Manage all your financial transactions in one place

Core makes it easier to keep track of accounts receivable and accounts payable in one integrated platform. Whether you need to pay vendor bills, write checks, or do bank reconciliation, you can get it all done quickly in Core.

Core connects to bank feeds all over the world so you can reconcile accounts and transactions automatically.

STATEMENT DATE	5/13/2017
BEGINNING BALANCE	\$75,500.00
ENDING BALANCE	\$99,500.00
RECONCILE NOW	

▲ Easily write checks and reconcile bank accounts.

KEY BENEFITS

- Gain valuable insights into your finances
- Manage vendor bills and purchase orders
- Connect to bank feeds anywhere in the world
- Quickly access General Journal Entries, Registers and General Ledger
- Generate accrual and cash-based balance sheets plus profit and loss reports

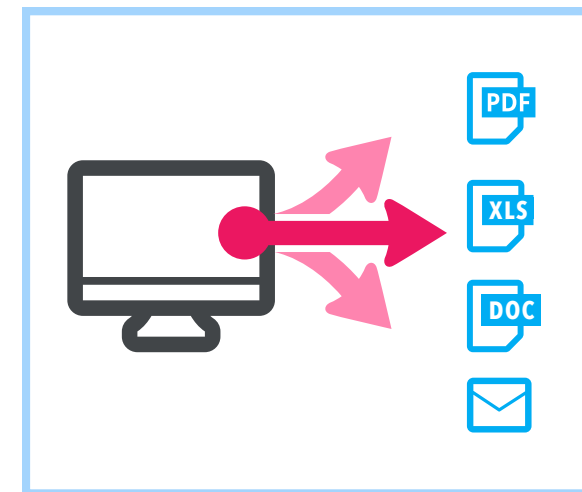


Get clear, actionable insights at your fingertips

Core's built-in reports library helps you make sense of your business's financial and operating data. They're clear, easy-to-understand, and simple to generate and share. With robust reporting capability, you'll get critical information and

statistics about your business's health so you can make the best decisions.

Core comes with every report you would ever need, but you can also build custom reports with your project, staff, and billing information in any format you want.



KEY BENEFITS

- Pick from a variety of standard reports
- Generate unlimited customized reports
- Create and share memorized reports and tag reports as favorites
- View breakdowns of utilization, realization and billable work

Customize reports and share them as PDFs, Word documents, or Excel files.



Seamlessly integrate Core with the rest of your ecosystem

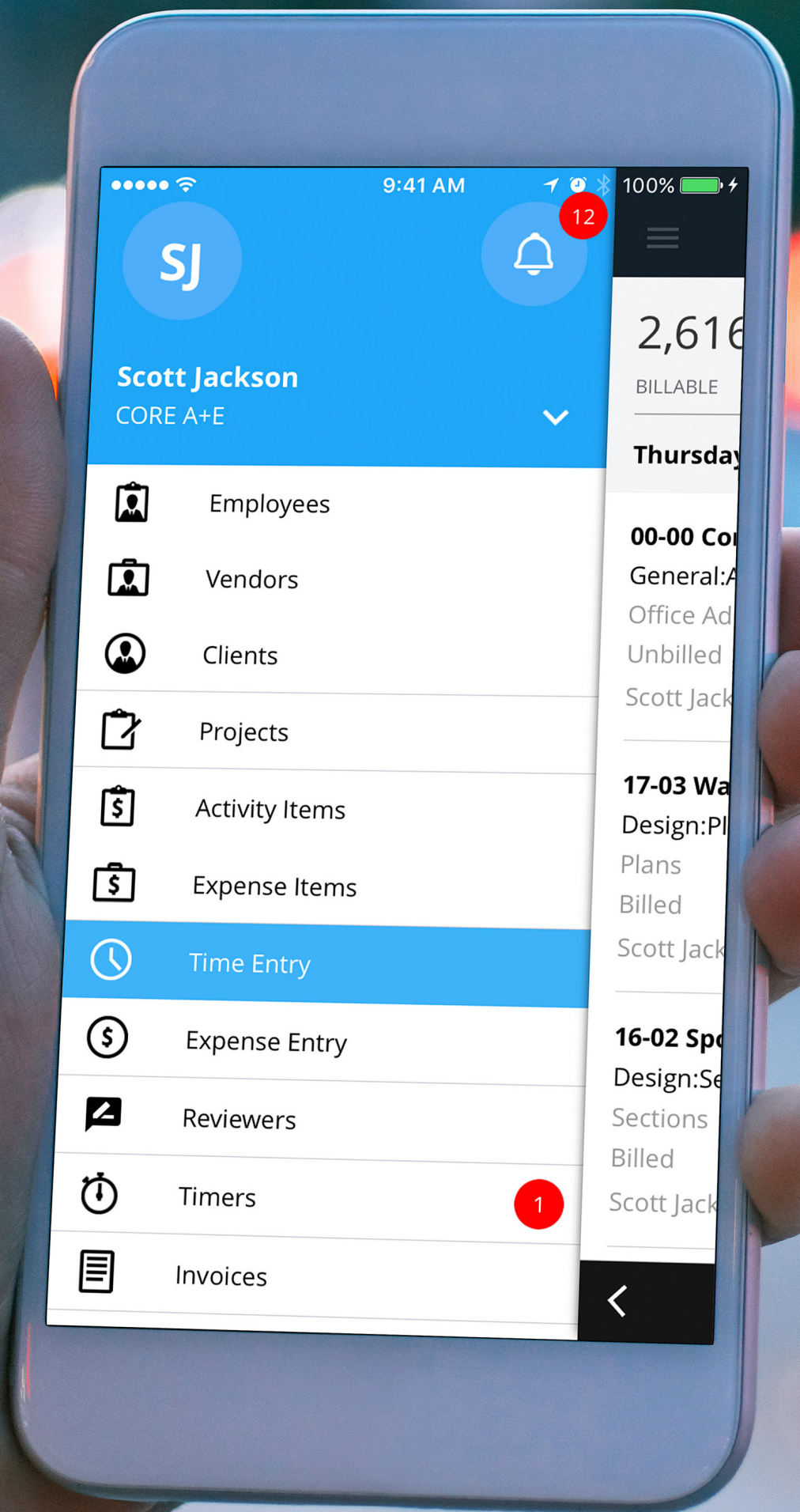
Core complements and extends your investment in other accounting programs while meeting the time billing, project management, and invoicing needs of your company.

Our certified integrations with QuickBooks Online, MYOB AccountRight, and other market leaders ensure that Core intuitively extracts and delivers customized output from any third-party accounting software.

CLOUD STORAGE INTEGRATION

With Core's bi-directional integration with cloud storage systems like Dropbox, Google Drive, and Amazon Web Services, you can be sure your documents are available to everyone on the team in real-time.

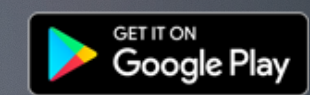




Manage your business on the go

The Core mobile app enables you to quickly and easily track time and expenses, attach receipts, create and send invoices, and run reports—all from the convenience of your phone.

- Use your dashboard to stay on top of to dos and workflows
- Create and manage clients and projects
- Review submitted time and expenses for quick approval
- Visit tracking converts your project visits into time entries





Why choose Core?



Stay on top of your business

Stop searching for information. Core provides actionable insights directly on your dashboards or via reports delivered to your inbox.



Effortlessly monitor people, projects, and budgets

Core is always on, telling you what's profitable—and what's not—so you can make quick, meaningful adjustments to your business.



Anytime, anywhere, any device

Core is available across all major platforms so you can enjoy the freedom and flexibility to run a successful firm anywhere in the world.



Automate your business processes

Put your business processes on autopilot with automatic billing, reports scheduling, and other recurring tasks.

Pay only for what you need

BQE offers a unique 'pay only for what you need' pricing structure for Core. You pay only for the features that your staff needs to access, and each user is associated with a package based on their role in the company. Monthly, quarterly, and annual plans make it ideal for firms with fluctuating demand.

TIME & EXPENSE

\$9.^{95*} per user /mo.

Employees who have access to the Time & Expense package can create and submit time and expense entries for review and approval. They can also request personal time off and use unlimited timers.

MANAGER

\$19.^{95*} per user /mo.

The Manager package allows you to manage your company account; create lists; manage projects, clients, and employees; assign tasks to staff; track budgets; and manage third-party integrations.

BILLING

\$19.^{95*} per user /mo.

The Billing package gives you access to review time and expenses, run billing reports, create and send invoices, apply payments, and manage billing schedules.

ACCOUNTING

\$24.^{95*} per user /mo.

The Accounting package allows you to manage your chart of accounts, write checks, pay vendor bills, manage bank feeds and reconcile accounts, and run financial reports.

* Price shown with an annual billing plan. Monthly, Quarterly, 2-Year, and 3-Year plans also available. Visit www.bqe.com/core for other pricing options.



Get help whenever you need it

We understand the pressure you are under to get more done in less time. Our consulting services are built to get the most out of Core no matter what your level of expertise is. Our team brings you the knowledge and experience gained from helping thousands of customers like you.

IMPLEMENTATION SERVICES

We can help you quickly implement and realize the full power of Core. With a variety of options, we're sure you can find something that fits your budget, time frame and skill set.

TRAINING

Our training services are designed to support you and your team at any skill level. From implementation to advanced courses, our best and brightest are here for you.

DATA CONVERSION

With extensive experience in database engineering, we know how to make your transition to Core painless and easy. No matter what platform you are currently using, you can be confident that our technical team has the expertise and industry knowledge you need to safely transition onto Core and be up and running in a remarkably short period of time.



Tailored to your business

For over 20 years architects, engineers, accountants and CPAs, attorneys, and consultants have depended on BQE to simplify and accelerate the way they manage, deliver, and access their critical business processes. We came from those industries, and we're always striving for a better way to serve them.

Core has been built specifically for professional services firms, with the simplicity, ease-of-use, and speed you need for a competitive edge. It has the flexibility to smoothly handle how you bill, when and where you work, and how your firm grows.





About BQE Software

BQE Software develops innovative practice management software for professional services firms. Its products simplify the way firms enter and use information for time tracking, billing, project management, and accounting. This allows them to make informed decisions faster, improve productivity, and increase performance. With more than 400,000 users worldwide, BQE software is trusted by leading architects, engineers, accountants, attorneys, IT specialists, and other professional services firms.

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